

To: Knabel, Jessica[Knabel.Jessica@epa.gov]
From: Drammeh, Joan
Sent: Thur 8/13/2015 12:36:15 PM
Subject: RE: Overtime Pay Period 18

Will do. Thanks so much Jessica! No need to track your hours or updated them in SharePoint. Cindy and myself will take care of that.

From: Knabel, Jessica
Sent: Wednesday, August 12, 2015 3:39 PM
To: Drammeh, Joan
Subject: RE: Overtime Pay Period 18

Hey Joan,

I updated my pay grade. I'm not sure if anything else needs to be updated. I've never filled out an overtime request before. Please let me know if I need to take a look at anything else.

Thanks,

Jessica Knabel

214-665-2295

Superfund Division, SF-VI

U.S. EPA Region 6



From: Drammeh, Joan

Sent: Tuesday, August 11, 2015 3:35 PM

To: Knabel, Jessica; Arias, Jack; Pham, Lisa; Gomez, Kendra; Johnson, Terrence; Khoury, Ghassan; Ibarra, Juan; Osowski, Sharon; Snyder, Shannon; Jacobson, Doug; Torres, Michael; Mueller, Brian; McElroy, Damon; Biggs, Tonia; Turner, LaDonna; Garcia, David; Ruhl, Christopher; Smalley, Bryant; Shaikh, Taimur; Bhattacharya, Dipanjana; Ofosu, Philip; Enders, Jhana

Subject: Overtime Pay Period 18

Importance: High

Good afternoon,

Overtime documents for pay period 18 have been placed in a secure folder on SharePoint. Please check the information regarding pay grades and program codes. Click the following link to access the Gold King Mine Spill SharePoint page to review your documents in the OVERTIME_PP18 folder:

<https://usepa.sharepoint.com/sites/R6/6SF/GKM>

If you are unable to access the SharePoint site, please send me your pay grade and program code. Thank you.

****NOTE:** If you are having difficulty accessing SharePoint via cell phone, please try again on your government computer.

Respectfully,

Joan Drammeh

Community Involvement Coordinator

U.S. EPA Region 6

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